



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

**BOARD MEETING DATE:** *December 10, 2024*

**DATE:** Monday, March 10, 2025

**TO:** Board of County Commissioners

**FROM:** Gabrielle Enfield, Community Reinvestment Manager Office  
of the County Manager [genfield@washoecounty.gov](mailto:genfield@washoecounty.gov)

**THROUGH:** Kate Thomas, Assistant County Manager  
[kathomas@washoecounty.gov](mailto:kathomas@washoecounty.gov)

**SUBJECT:** Recommendation to deobligate previously approved allocations of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the amount of [\$328,198.62] for projects that have been completed under budget, cancelled, or no longer need the previously approved levels of funding: Sun Valley Recreation Revitalization GID by \$59.48, Public Health Technology Upgrade by \$110.82, Sheriff's Office Deputy Sheriff's Positions by \$75,651.52, Incline Village Justice Court Renovations \$15,288.52, SLFRF ARPA Accountant \$22,933.00, Immigrant Outreach and Advocacy \$1,270.49, Washoe County Recruitment Incentive Program \$5,842.57, Gerlach Affordable Housing \$162,932.50, District Attorney's Office Facility Improvements \$37,381.63, ReDirect Youth Outreach & Boxing \$230.59, Creating Community Resilience Through Youth Empowerment \$6,497.50.

And, if approved, direct Finance to make necessary net-zero cross-fund and/or cross-functional budget appropriation transfers and budget amendment.  
Manager's Office. (All Commission Districts.) **FOR POSSIBLE ACTION**

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### **SUMMARY**

The staff report is largely administrative in nature to allow for the Finance Department to make the necessary cross-fund and/or cross-functional allocation adjustments and to inform the Board of projects that have been cancelled or completed under the previously approved allocation amount.

**Washoe County Strategic Objective supported by this item:** Fiscal Sustainability

### **PREVIOUS ACTION**

On September 17, 2024, the Board of County Commissioners approved the deobligation of

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previously approved allocations of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for projects that has been completed under budget, cancelled, or no longer needs the previously approved levels of funding. These included reducing the budgeted amount for the Nevada Cares Campus Capital by \$980,326 due to receipt of funds from the Cares Campus capital campaign, and the following due to funds remaining at the completion of the projects: Incline Village Justice Court Renovations by \$16,880; and Sparks Justice Court Courtroom Remodel by \$29,844.50. The Board of County Commissioners also approved the allocation of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the total amount of \$2,255,000, for seven projects awarded to government entities or nonprofit organizations created for charitable, religious, or educational purposes.

On September 10, 2024, the Board of County Commissioners approved the cross-fund budget appropriation transfer of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the total amount of [\$170,000] for the Senior Innovations Project, from Other Restricted - SLFRF COVID Recovery to the Capital Improvements Fund to be used for facility improvements to the Senior Center at 1155 E. 9th Street. This allocation was previously approved but needed to be recognized as a Capital Project (net-zero impact, no additional funding was requested).

On August 20, 2024, the Board of County Commissioners approved \$3,197,900 in additional funding allocations to six new projects and six project amendments.

On July 16, 2024, the Board of County Commissioners approved the deobligation of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for: District Attorney's Office Court Case Backlog Personnel by \$1,516,778.46, and the transfer of collected 12% indirect on salary from eligible approved projects from January 1, 2024, through June 31, 2024, totaling \$52,817.83. These included Public Defender Personnel \$27,916.10; Human Services Agency Personnel \$8,828.58; Second Judicial District Court \$4,734.54; Juvenile Services Mental Health \$4,685.64 and ARPA Admin Personnel \$6,652.97.

On March 19, 2024, the Board of County Commissioners approved additional allocations in the amount of \$303,197; to the following new projects, Human Services Agency GenArete Pilot Program (\$49,500), which will utilize a dynamic tool to create high quality, individualized learning plans for children with developmental disabilities; Permanent Supportive Housing – Supportive Services Needs Assessment (\$28,000), which will provide funds to conduct a comprehensive needs assessment for supportive services in Northern Nevada; and approved an increased allocation to the previously approved project: for the District Attorney's Office – Court Case Backlog Personnel Workstations by \$225,697 for a total of \$616,429 to cover fire and seismic requirements as well as increased construction costs.

On December 13, 2021, the Board of County Commissioners approved an allocation in the amount of \$2,423,414 to the District Attorney's Office to reduce the court backlog by hiring attorneys, investigators and support staff whose sole focus will be to close these cases. Funding includes workstations for grant funded staff, and related facility improvements (\$390,732).

For all Board of County Commissioner actions related to the American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds between July 20, 2021 through

September 19, 2024, visit the [Washoe County ARPA webpage](#).

### **BACKGROUND**

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund. Washoe County has been awarded a grant of \$91,587,038 in State and Local Fiscal Recovery Funds (SLFRF). The SLFRF provides a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

### **Deobligation**

*Deobligation* is the process of reducing the previously allocated award amount due to the project completion coming in under budget or cancellation of all or a portion of the project. This process includes final reporting from department leads indicating the project is complete and the level of funds that remain to be returned to the ARPA-SLFRF Recovery Funds Cost Center.

The deobligations include reducing the budgeted amount for projects that have been completed under budget, cancelled, or no longer need the previously approved levels of funding: Sun Valley Recreation Revitalization GID by \$59.48, Public Health Technology Upgrade by \$110.82, Sheriff's Office Deputy Sheriff's Positions by \$75,651.52, Incline Village Justice Court Renovations \$15,288.52, SLFRF ARPA Accountant \$22,933.00, Immigrant Outreach and Advocacy \$1,270.49, Washoe County Recruitment Incentive Program \$5,842.57, Gerlach Affordable Housing \$162,932.50, District Attorney's Office Facility Improvements \$37,381.63, ReDirect Youth Outreach & Boxing \$230.59, Creating Community Resilience Through Youth Empowerment \$6,497.50.

### **FISCAL IMPACT**

Should the board approve the project deobligations as submitted, the FY25 SLFRF COVID-19 Recovery Fund (Fund 270, Fund Center 270-8) budget will be adjusted in the amount of \$328,198.62 with the following cross-fund and/or cross-functional net-zero appropriation transfers:

#### **Sun Valley Recreation Revitalization GID**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Increase/ (Decrease)</b>
<b>Revenue:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$59.48
Other Restricted Fund (270)/ Culture and Recreation	IO12049 SVGID-Recreation	431100-Federal Grants	(\$59.48)
<b>Expenditures/Transfers:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$59.48
Other Restricted Fund (270)/ Culture and Recreation	IO12049 SVGID-Recreation	710119 Subrecipient Payments	(\$59.48)

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**Public Health Technology Upgrade**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Increase/ (Decrease)</b>
<b>Revenue:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$110.82
Other Restricted Fund (270)/ Health and Sanitation	IO19118 WCHD-Public Health Tech	431100-Federal Grants	(\$110.82)
<b>Expenditures/Transfers:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$110.82
Other Restricted Fund (270)/ Health and Sanitation	IO19118 WCHD-Public Health Tech	814092-Transfer to Public Works	(\$110.82)

**Incline Village Justice Court Renovations**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Increase/ (Decrease)</b>
<b>Revenue:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$ 15,288.52
Other Restricted Fund (270)/Gen Gov	IO19127 IVJC-Court Renovations	431100-Federal Grants	(\$ 15,288.52)
<b>Expenditures/Transfers:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$ 15,288.52
Other Restricted Fund (270)/Gen Gov	IO19127 IVJC-Court Renovations	814092 Transfer to Public Works	(\$ 15,288.52)

**SLFRF ARPA Accountant**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Increase/ (Decrease)</b>
<b>Revenue:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$22,933.00

Other Restricted Fund (270)/Gen Gov	IO11935 OCM-SLFRF-ARPA Accountant	431100-Federal Grants	(\$22,933.00)
<b>Expenditures/Transfers:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$22,933.00
Other Restricted Fund (270)/Gen Gov	IO11935 OCM-SLFRF-ARPA Accountant	710100 Professional Services	(\$22,933.00)

**Immigrant Outreach and Advocacy**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Increase/ (Decrease)</b>
<b>Revenue:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$1,270.49
Other Restricted Fund (270)/Gen Gov	IO12084 TCL-Immigration	431100-Federal Grants	(\$1,270.49)
<b>Expenditures/Transfers:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$1,270.49
Other Restricted Fund (270)/Gen Gov	IO12084 TCL-Immigration	710119 Subrecipient Payments	(\$1,270.49)

**Washoe County Recruitment Incentive Program**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Increase/ (Decrease)</b>
<b>Revenue:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$5,842.57
Other Restricted Fund (270)/Gen Gov	IO11966 HR-Recruitment Incentive	431100-Federal Grants	(\$5,842.57)
<b>Expenditures/Transfers:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$5,842.57

Other Restricted Fund (270)/Gen Gov	IO11966 HR-Recruitment Incentive	710500-Other Expense	(\$5,842.57)
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**Gerlach Affordable Housing**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Increase/ (Decrease)</b>
<b>Revenue:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$162,932.50
Other Restricted Fund (270)/Gen Gov	IO12095 CSD-Gerlach Affordable Housing	431100-Federal Grants	(\$162,932.50)
<b>Expenditures/Transfers:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$162,932.50
Other Restricted Fund (270)/Gen Gov	IO12095 CSD-Gerlach Affordable Housing	710500-Other Expense	(\$162,932.50)

**District Attorney's Office Facility Improvements**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Increase/ (Decrease)</b>
<b>Revenue:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$37,381.63
Other Restricted Fund (270)/Gen Gov	IO19123 DA-Facility Improvements	431100-Federal Grants	(\$37,381.63)
<b>Expenditures/Transfers:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$37,381.63
Other Restricted Fund (270)/Gen Gov	IO19123 DA-Facility Improvements	814092 Transfer to Public Works	(\$37,381.63)

**ReDirect Youth Outreach & Boxing**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Increase/ (Decrease)</b>
<b>Revenue:</b>			

Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$230.59
Other Restricted Fund (270)/Gen Gov	IO12108 ReDirect-Boxing	431100-Federal Grants	(\$230.59)
<b>Expenditures/Transfers:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$230.59
Other Restricted Fund (270)/Gen Gov	IO12108 ReDirect-Boxing	710119 Subrecipient Payments	(\$230.59)

**Creating Community Resilience Through Youth Empowerment**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Increase/ (Decrease)</b>
<b>Revenue:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$6,497.50
Other Restricted Fund (270)/Gen Gov	IO12082 Project Discovery	431100-Federal Grants	(\$6,497.50)
<b>Expenditures/Transfers:</b>			
Other Restricted Fund (270)/ Culture and Recreation	CC 270800 – SLFRF - General Government	710500-Other Expense	\$6,497.50
Other Restricted Fund (270)/ Culture and Recreation	IO12082 Project Discovery	710119 Subrecipient Payments	(\$6,497.50)

**Sheriff's Office Deputy Sheriff's Positions**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Increase/ (Decrease)</b>
<b>Revenue:</b>			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$75,651.52
<b>Expenditures/Transfers:</b>			

Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$75,651.52

\*There is zero budget authority within internal order 11955 WCSO Personnel as the remaining award budget was not carried into the following fiscal year budget. This amendment will bring the budget authority in CC 270800 SLFRF-General Government into alignment.

### **RECOMMENDATION**

Recommendation to deobligate previously approved allocations of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the amount of [\$328,198.62] for projects that have been completed under budget, cancelled, or no longer need the previously approved levels of funding: Sun Valley Recreation Revitalization GID by \$59.48, Public Health Technology Upgrade by \$110.82, Sheriff's Office Deputy Sheriff's Positions by \$75,651.52, Incline Village Justice Court Renovations \$15,288.52, SLFRF ARPA Accountant \$22,933.00, Immigrant Outreach and Advocacy \$1,270.49, Washoe County Recruitment Incentive Program \$5,842.57, Gerlach Affordable Housing \$162,932.50, District Attorney's Office Facility Improvements \$37,381.63, ReDirect Youth Outreach & Boxing \$230.59, Creating Community Resilience Through Youth Empowerment \$6,497.50.

And, if approved, direct Finance to make necessary net-zero cross-fund and/or cross-functional budget appropriation transfers and budget amendment. Manager's Office.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *"move to deobligate previously approved allocations of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the amount of [\$328,198.62] for projects that have been completed under budget, cancelled, or no longer need the previously approved levels of funding: Sun Valley Recreation Revitalization GID by \$59.48, Public Health Technology Upgrade by \$110.82, Sheriff's Office Deputy Sheriff's Positions by \$75,651.52, Incline Village Justice Court Renovations \$15,288.52, SLFRF ARPA Accountant \$22,933.00, Immigrant Outreach and Advocacy \$1,270.49, Washoe County Recruitment Incentive Program \$5,842.57, Gerlach Affordable Housing \$162,932.50, District Attorney's Office Facility Improvements \$37,381.63, ReDirect Youth Outreach & Boxing \$230.59, Creating Community Resilience Through Youth Empowerment \$6,497.50.*

*And, if approved, direct Finance to make necessary net-zero cross-fund and/or cross-functional budget appropriation transfers and budget amendment. Manager's Office."*